



DIVISIONE RISORSE E SERVIZI  
AREA RISORSE UMANE  
SETTORE RECLUTAMENTO PERSONALE TECNICO-AMMINISTRATIVO

**PUBLIC SELECTION, BASED ON QUALIFICATIONS AND EXAMS, FOR THE RECRUITMENT OF NO. 1 FULL-TIME FIXED-TERM (36 MONTHS) SECOND-LEVEL TECHNOLOGIST AT THE DEPARTMENT OF BIOSCIENCES AND TERRITORY OF THE UNIVERSITY OF MOLISE, WITH A PREFERENCE GIVEN TO SHORT-TERM OR FIXED-TERM ENLISTED VOLUNTEERS IN THE ITALIAN ARMED FORCES, PURSUANT TO ARTICLES. 1014 AND 678 OF THE ITALIAN LEGISLATIVE DECREE NO. 66 OF 15/03/2010. (REF. NO. 11/2023).**

### ART. 1

#### NUMBER OF POSITIONS

A public selection, based on qualifications and examinations, is called for the recruitment of no. 1 unit as a second-level technologist, pursuant to art. 24-bis of Law no. 240/2010, with a full-time, fixed-term employment contract, lasting 36 months, at the Department of Biosciences and Territory of the University of Molise (**ref.no. 14/2023**), with a preference for short-term and fixed-term enlisted volunteers of the Italian Armed Forces, pursuant to articles 1014 e 678 of the Italian Legislative Decree no. 66 of 15/03/2010.

As provided by the current applicable law, the position will be assigned to another shortlisted candidate, in case it is not covered for by a shortlisted short-term and fixed-term enlisted volunteer of the Italian Armed Forces, pursuant to articles 1014 e 678 of the Italian Legislative Decree no. 66 of 15/03/2010.

The candidates who wish to avail themselves of the benefits provided by the Italian Legislative Decree no. 66/2010 should explicitly state this in their application form.

The position entails carrying out highly technical and professional tasks to support the research activities assigned by the research project director, including administrative work which is closely related to managing projects in the specific research field.

In particular, the selected candidate will be engaged in the following tasks:

- providing support in setting-up and running a unit that will be specifically designated for technological transfer through applied research and experimental development. This requires advanced interdisciplinary competencies and abilities to deal with specific processes and issues in the field of civil and industrial engineering.
- contributing to research in advanced fields related to modelling, and experimenting with complex environments, as well as simulating and validating them (CAD, CAM, FEM).

The Administration reserves the right to suspend or terminate the contracts, even if they have already been signed, in case funds shall cease to be available.



Upon expiry of the term indicated in the individual contract, the employment relationship may be extended within the terms of the law and according to the rules contained in the Collective Employment Contracts currently in force, in relation to the needs connected to the research activities as well as to the availability of external economic resources.

## ART. 2

### ADMISSION REQUIREMENTS

The following requirements must be met for admission to the selection procedure:

a) Qualifications:

- Master's Degree in Information and Communication Technology (LM-18), Computer Engineering (LM-32), Civil Engineering (LM-23) obtained pursuant to the Italian Ministerial Decree 270/2004; or Degree in Information and Communication Technology, Computer Engineering, Civil Engineering, or the degrees equivalent to the degree codes required above, obtained in accordance with the Italian regulations prior to the entry into force of the Italian Ministerial Decree 509/1999 recognised by the Italian Ministry of University and Research; or Specialisation Degree (Laurea specialistica) in Information and Communication Technology 23/S, Computer Engineering 35/S, Civil Engineering 28/S obtained in accordance with the procedures following the entry into force of Italian Ministerial Decree 509/1999.

In addition to the aforementioned qualifications, a minimum of two-years' work experience is required to demonstrate specific professional knowledge in relation to the activities to be carried out;

### OR

- Degree (L) in Information and Communication Technology (L31), on Computer Engineering (L08) or Civil Engineering (L07) obtained pursuant to the Italian Ministerial Decree 270/2004 or equivalent qualifications in accordance with the Table attached to the Italian Interministerial Decree of 9 July 2009.

In addition to the aforementioned qualifications, a minimum of three-years' work experience is required to demonstrate specific professional knowledge in relation to the activities to be carried out.

For candidates with a qualification obtained abroad, please refer to Article 4 below.

- b) Italian citizenship (Italians who do not belong to the Republic are treated in the same way as Italian citizens), citizenship of one of the Member States of the European Union or their family members who are not nationals of a Member State provided they hold the right of residence or the right of permanent residence, as well as third-country nationals who hold a EU long-term residence permit or refugee or subsidiary protection status.

Pursuant to Article 3 of the Italian Prime Ministerial Decree No 174 of 7 February 1994, candidates who are not Italian citizens and do not hold refugee or subsidiary protection status must, in order to be able to take part in selections, meet the following requirements:

- full enjoyment of civil and political rights, also in the country of origin or nationality;



- possession of all other requirements for citizens of the Republic, with the exception of Italian citizenship;
  - adequate knowledge of the Italian language;
- c) age not under eighteen years and not over the maximum age limit provided for by the regulations in force for retirement;
  - d) full enjoyment of civil and political rights;
  - e) registration in the electoral roll of the municipality of residence, or a reason for non-registration or deletion from the roll;
  - f) not being convicted of any criminal offence by a sentence which has the force of *res judicata* and that they have no pending criminal proceedings or administrative proceedings for the application of security or preventive measures, as well as previous criminal convictions which may be entered in the criminal record, pursuant to Article 3 of the Italian Presidential Decree No. 313 of 14 November 2002. If this is not the case, any convictions, proceedings and any criminal record must be indicated, stating the date of the measure and the judicial authority that issued it or before which any criminal proceedings are pending.
  - g) not being dismissed or disqualified from employment in a public administration for persistent inadequate performance or declared disqualified for having been appointed or recruited by means of the production of false documents or documents affected by irremediable nullity, or dismissed pursuant to the applicable legal or contractual provisions;
  - h) physical suitability for employment. The Administration has the right to require successful candidates to undergo medical examinations;
  - i) not having a degree of kinship or affinity or marriage, up to and including the fourth degree, with the Rector, the Director General or a member of the Board of Directors of the University of Molise, in accordance with the provisions set forth in Article 18, paragraph 1, letter c) of Law 240/2010;
  - j) (*only for male candidates born before 31 December 1985*) being in good standing with regard to their military service obligations;
  - k) (*only for candidates who are enlisted volunteers in the Italian Armed Forces*) applying for this position as entitled to the reservation right as provided by the Italian Legislative Decree no. 66 of 15/03/2010.

All the requirements must be met both on the deadline for submitting the application to take part in the selection and at the time the employment contract is signed. The lack of even one of these requirements will result in exclusion from the selection or, in any case, from access to the position.

Candidates are admitted to the selection subject to verification of the requirements declared in the application form. Exclusion from the selection for failure to meet the admission requirements may be decided at any time, even after the examination tests have been held, by a motivated decision of the Director General.

The University of Molise guarantees equality and equal opportunities between men and women for access to employment and treatment at work pursuant to the Italian Legislative Decree no. 198 of 11 April 2006 "*Code of equal opportunities between men and women, pursuant to Article 6 of Law no. 246 of 28 November 2005*".

### **ART. 3**

#### **SUBMISSION OF APPLICATIONS**

The application to participate in the selection procedure must be submitted, under penalty of exclusion, exclusively electronically via the recruitment portal "*inPA*".

The application must be completed and sent no later than the 30th day from the day following that of the publication of the notice on the INPA Portal, on the institutional website (<http://www.unimol.it>–



Bandi di Gara e Concorsi / Concorsi / Personale Tecnico-Amministrativo / Concorsi pubblici a tempo determinato) and on the University's notice board (<http://www.albo.unimol.it>).

The application procedure will be active from the day of publication of this notice and will be automatically deactivated at 23:59 on the 30th day thereafter.

If the closing date is a public holiday, the deadline shall be postponed to the same time of the first working day immediately following.

The candidate must register on the "inPA" portal, available at <https://www.inpa.gov.it>, by logging in through SPID/CIE/CNS/eIDAS identification systems, and filling in the application form.

When registering on the Portal, the candidate will be able to enter their curricular information in the specific sections of the electronic application and send their application, complete with all the personal details requested therein, with the value of a declaration in lieu of certification, pursuant to article 46 of the Consolidated Law referred to in the decree of the President of the Italian Republic of 28 December 2000, n. 445, indicating obligatorily a PEC address, a registered e-mail, and a telephone number.

Registration to the Portal implies consent to the processing of personal data in compliance with the discipline of Regulation (EU) No. 2016/679 of the European Parliament and of the Council of 27 April 2016 and Legislative Decree No. 196 of 30 June 2003.

The date of online submission of the application will be certified and evidenced by a receipt downloadable from the "inPA" Portal.

Once the deadline for submitting the application has expired, the portal will not allow the application to be sent.

For any requests for technical assistance in relation to the online application procedure, candidates must fill out the special assistance form on the "InPa" portal, only after having read the guide to applying and the relevant FAQs available on the Portal's home page.

The Institution accepts no responsibility in the event of loss of communication due to the incorrect execution of the procedure on the portal or in any case attributable to the actions of third parties, fortuitous events or force majeure.

Applications not submitted through the [www.inpa.gov.it](http://www.inpa.gov.it) portal, i.e. applications submitted after the deadline and/or not containing the required information will not be considered.

In the event of a partial or total malfunction of the digital platform, assessed by the administration announcing the competition, which prevents the use of the platform for the submission of the application or its annexes, an extension of the deadline for submitting the application corresponding to the duration of the malfunction is allowed.

Provision is made for the applicant to amend or supplement the application up to the expiry date of the competition notice, even if it has already been sent previously (in this case, only the last application submitted in order of time will be taken into consideration).

In order to take part in the selection, applicants must pay a non-refundable flat-rate contribution for expenses relating to the organisation and running of the selection procedure of €10.00 (ten). Payment of the participation fee must be made by the deadline of this notice. Payment of the fee must be made exclusively through the PagoPA payment system as indicated in Article 5 below.

#### **ART. 4**

##### **STATEMENTS TO BE INCLUDED IN THE APPLICATION**

In the application, the candidate must obligatorily declare, under their own responsibility, pursuant to Articles 46, 47 and 48 of Italian Presidential Decree no. 445/2000, and acknowledging to be aware of the penal sanctions provided for in Articles 75 and 76 of the aforementioned Presidential Decree in the event of falsity in deeds and false declarations:

- a) last name, first name and tax code;
- b) place and date of birth, residence with full indication of address, domicile (if different from the address of residence), telephone number, e-mail address, PEC address;
- c) citizenship in accordance with the provisions of art. 2 letter b) of this notice;



- d) age not under eighteen years and not over the maximum age limit provided for by the regulations in force for retirement;
- e) enjoyment of civil and political rights;
- f) registration in the electoral rolls of the municipality of residence or the reasons for non-registration or deletion from such lists;
- g) not to have been convicted of any criminal offence by a final judgement and that he/she is not undergoing criminal proceedings, nor administrative proceedings for the application of security or prevention measures, nor has a criminal record that can be entered in the criminal record, pursuant to Article 3 of Presidential Decree no. 313 of 14 November 2002. If this is not the case, the convictions, proceedings against him/her and any previous criminal record must be indicated, specifying the date of the measure and the judicial authority that issued it or the one before which any criminal proceedings are pending;
- h) not to have been dismissed or disqualified from employment with a public administration for persistent inadequate performance or declared disqualified for having been appointed or recruited by means of the production of false documents or documents affected by irremediable nullity, or dismissed pursuant to the applicable legal or contractual provisions;
- i) physical suitability for employment;
- j) not to have a degree of kinship or affinity or marriage, up to and including the fourth degree, with the Rector, the Director General or a member of the Board of Directors of the University of Molise, in accordance with the provisions set forth in Article 18, paragraph 1, letter c) of Law 240/2010;
- k) (only for male candidates born before 31 December 1985) to be in good standing with regard to their military service obligations;
- l) *(only for candidates who are enlisted volunteers in the Italian Armed Forces), their wish to apply for this position as entitled to the reservation right as provided by the Italian Legislative Decree no. 66 of 15/03/2010.*
- m) to authorize the University of Molise to process their personal data for the purposes of the administration of the selection process and for the purposes of the right of access to the records of the selection procedure in accordance with the regulations in force.

Pursuant to Presidential Decree No. 445/2000 and subsequent amendments and additions, the candidate must declare in the application form that he/she meets the requirements set out in Article 2 of the notice.

Citizens of European Union Member States must also declare that they meet the requirements laid down in Article 3 of Prime Ministerial Decree No. 174/1994, as specified in Article 2 above.

Applicants with a qualification obtained abroad must declare that they:

- a) hold the declaration of equivalence to the academic title referred to in Article 2 above, issued by the competent authorities in accordance with the regulations in force;
- b) in the absence of the equivalence declaration, that the application for equivalence to the academic qualification required by the notice of competition has been submitted to the Presidency of the Council of Ministers - Civil Service Department and to the Ministry of Universities and Research, in accordance with Article 38 of Legislative Decree No. 165/2001, as amended and supplemented, by the deadline for submitting the application to be admitted to the competition. In the latter case, candidates will be admitted to the competition subject to a reservation. Information and forms can be found on the website of the Department of Public Administration. The Presidency of the Council of Ministers - Department of the Civil Service, subject to the assent of the Ministry of Universities and Research, shall conclude the recognition procedure only with regard to the winner of the competition, who is obliged, under penalty of





forfeiture of the right to participate, to notify the Ministry of Universities and Research of the publication of the ranking within fifteen days, as specified in art. 13 of this notice.

Applicants in possession of a qualification obtained abroad must also, when filling out their application, attach the declaration of equivalence referred to in point a) in the original (if the document is native digital) or in copy, with an attached declaration in lieu of affidavit, pursuant to Articles 19 and 47 of Presidential Decree no. 445/2000 and subsequent amendments and additions, certifying its conformity to the original or, in the case referred to in letter b), attaching the receipt of submission of the request for equivalence addressed to the Presidency of the Council of Ministers - Civil Service Department and to the Ministry of University and Research, as indicated above.

Disabled candidates who, pursuant to art. 3 of Law no. 104/1992, apply for the benefits provided for by art. 20 of the same law, must specify in the online application form in the "General Requirements" section the aid required in relation to their disability as well as the possible need for additional time to complete the tests, both of which must be documented by means of appropriate certification issued by the competent public health facility, pursuant to articles 4 and 20 of Law no. 104/1992. In the event of failure to provide such declarations and/or appropriate certification, the above-mentioned candidates shall forfeit the benefits they are entitled to.

Applicants with a diagnosis of specific learning disabilities, pursuant to the Ministerial Decree of 9 November 2021 of the Presidency of the Council of Ministers - Department of Public Administration, in the online application form in the "General Requirements" section, must make an explicit request for the dispensation, compensatory aid and/or additional time required to meet their needs, which must be duly documented and explained in a declaration issued by the medical-legal commission of the ASL of reference or equivalent public structure. The granting and awarding of aids, dispensatory and substitutive measures, compensatory tools and/or additional time is determined at the sole discretion of the Board of Examiners, on the basis of the documentation submitted. In any case, additional time will not exceed 50% of the time allocated for the test. If no documentation is attached, it will not be possible to provide the requested assistance.

In the application form the candidate must also declare whether or not he/she belongs to one or more categories that give rise to a preference, in the event of equal merit, as per Article 5 of Presidential Decree no. 487/1994. Failure to declare the possession of any preferential qualifications, held on the date of expiry of the deadline for submitting the application, does not constitute grounds for exclusion from the competition but precludes the possibility of producing the aforementioned qualifications in the event of passing the oral test, in accordance with the provisions of art. 11 of this call.

The Administration reserves the right to carry out appropriate checks, also on a sample basis, on the truthfulness of the substitute declarations. Should the above-mentioned check reveal that the content of the declarations is not truthful, the declarant shall forfeit any benefits deriving from the measure issued on the basis of the untruthful declaration, without prejudice to the provisions of Article 76 of Presidential Decree no. 445/2000 on criminal liability.

## **ART. 5**

### **SUPPORTING DOCUMENTS**

The applicant must attach a digital copy of the following documents to the application in PDF or JPG format through the online procedure:

1. receipt of the payment of Euro 10.00 as a non-refundable flat-rate contribution for the expenses related to the organization and execution of the selection. The payment must be made exclusively through the PagoPA Portal accessible from the home page of the institutional site [www.unimol.it](http://www.unimol.it) (at the bottom of the page) or directly from the link: <https://unimol.pagoatenei.cineca.it/frontoffice/home> . The candidate must select in the



"Reason for payment" section the item relating to *Concorsi, esami e prove selettive* and enter in the section "*Causale*": **Concorso cod. 14/2023** and **Name and last name of the candidate**;

2. any documentation proving the general requirements for non-Italian and non-EU citizens to participate in this procedure;
3. decision of equivalence or request for recognition sent to the Department of the Public Service if you have made a declaration in the 'Qualifications and professional qualifications' section;
4. any medical certification issued by an authorised medical structure, proving the state of disability and/or DSA, indicating the aid required in relation to their disability, and/or the need for additional time to complete the competition test, as prescribed by the relevant legislation in force.
5. If relevant, the documentation proving the specific requirement provided by articles 1014 and 678, section 9 of the Italian Legislative Decree no.66 of 15/03/2010 with regard to the reservation of the job opening for volunteers enlisted in the Italian Armed Forces discharged without any demerits from the due service.

#### **ART. 6**

#### **REASONS FOR EXCLUSION**

Candidates shall be excluded from the selection procedure if:

- they have submitted their application by any means other than those indicated above;
- they do not meet the requirements or have omitted to declare that they meet the mandatory requirements for admission, or have provided false declarations, certifications and/or documentation.

In all the above cases, at any stage of the competition procedure, the Administration may exclude the candidate, by decision of the Director General.

#### **ART. 7**

#### **SELECTION BOARD**

The Selection Board for the competition will be appointed by order of the Director General and composed in accordance with the provisions contained in the "*University Regulations for the recruitment of technologists on fixed-term contracts pursuant to Article 24-bis of Law no. 240/2010*" issued by R.D. no. 882/2022 prot. no. 31077 of 28 July 2022.

#### **ART. 8**

#### **EXAMINATIONS**

The examination tests will consist of a written test and an oral test for which a total of 60 points will be awarded, distributed as follows:

- maximum 30 points for the written test
- maximum 30 points for the oral test.

The written test will be carried out by means of computer and digital tools, based on the methods indicated by the Administration, in accordance with the provisions of the regulations in force, and will consist of a test or multiple-choice or short-answer questions or a written composition on one or more of the following topics:

- open-source software for analysing and designing industrial and civil engineering components;
- FEM analysis of civil and industrial structures in a High-Performance Computing environment (HPC);



- Monitoring and maintaining transport infrastructures;

The oral test will consist of an interview on the topics of the written test as well as one or more of the following subjects:

- Statute and Regulations of the University of Molise;
- Discipline of the employment relationship in the civil service, with particular reference to the Collective Employment Contracts currently in force, specifically the C.C.N.L. for the University Sector 2006-2009 and the C.C.N.L. for personnel in the Education and Research Sector for the three-year period 2016-2018;
- national legislation on safety in the workplace.

Knowledge of the English language will also be tested during the interview through sight translation of a passage from English into Italian.

During the test, the use of books, vocabularies, calculators, computer instruments or any electronic device, including mobile telephones, tablets, smartwatches, is not permitted, under penalty of exclusion from the selection.

The written test will be held at the Università degli Studi del Molise, Il Edificio Polifunzionale, Via de Sanctis, Campobasso, on **Wednesday 10 January 2023 at 11 a.m.** Candidates must present themselves at 10.30 a.m. for identification operations.

Candidates who obtain a mark of at least 21/30 in the written test are admitted to the oral test.

The list of candidates admitted to the oral test will be announced on the website ([www.unimol.it](http://www.unimol.it)) by **12 January 2024.**

The oral test will be held at the Università degli Studi del Molise, Il Edificio Polifunzionale, Via de Sanctis, Campobasso, on **Monday 29 January 2024 at 10 a.m.** Candidates must present themselves at 9.30 a.m. for identification operations. Depending on the number of candidates, the oral test may continue on the day following the scheduled one.

The minimum score to pass the oral test is 21/30.

The results of the oral test will be published daily at the end of each session on the InPA Portal and on the University's official website.

Candidates who have not been notified of having been excluded from the selection procedure are required to present themselves on the day and at the venue indicated above with one of the following valid identification documents, as provided for by art.35 of the Decree of the President of the Italian Republic no. 445/2000: identity card, passport, driving license, nautical license, firearms license or personal identification cards, provided that they have a photo of the candidate and a stamp or another equivalent mark, issued by a State administration.

The administration guarantees participation in the tests, without prejudice of any kind, to candidates who are unable to keep to the schedule laid down in the notice of the selection procedure owing to pregnancy or breastfeeding, including by means of asynchronous tests and, in any case, the availability of appropriate spaces to allow for breastfeeding. Under no circumstances may the occurrence of such conditions jeopardise participation in the competition.

Candidates who are objectively unable to take part in the tests, in relation to the situations described above, may send an appropriate request/communication to the PEC address **[amministrazione@cert.unimol.it](mailto:amministrazione@cert.unimol.it)**.

## ART. 9

### QUALIFICATIONS

The qualifications must be possessed by the deadline for submitting the application.

These qualifications may not be awarded a total score higher than 30.

Only the following categories of qualifications will be assessed:





- Research Doctorate, relevant to the activities to be carried out in the project: maximum score 5;
- certificates of qualification and/or specialization awarded following attendance at vocational training courses, with final marks only, provided they are relevant to the post to be filled: maximum score 5;
- scientific qualifications and publications: maximum score 15;
- professional experience in public or private entities provided that it is relevant to the profile sought: maximum score 5.

When filling in the application form, the candidate must provide, within the InPA procedure and in the same way as described therein, all the relevant information in relation to the qualifications he/she intends to have assessed.

The assessment of the qualifications is carried out after the oral test has been held and is concluded within 30 days of the last session of the test, considering the criteria for awarding scores within the individual categories of assessable qualifications.

Within fifteen days of the conclusion of the assessment of the qualifications, the Commission shall draw up the final ranking list of the competition and the Administration shall publish it, for all legal purposes, on the Portal, on its institutional website at <http://www.unimol.it> – Bandi di Gara e Concorsi / Concorsi / Personale Tecnico-Amministrativo / Concorsi pubblici a tempo determinato and on the University Register.

## ART. 10

### NOTICES AND PUBLICATIONS

All communication to candidates concerning the competition, including the timetable for the relevant tests and their results, is made through Portal InPA, available at the following link: <https://www.inpa.gov.it>.

The above notices and any new provisions concerning the running of the tests and/or any further or different notices with respect to what has already been set out in this notice and in subsequent notices shall also be published on the University website <http://www.unimol.it>– Bandi di Gara e Concorsi / Concorsi / Personale Tecnico-Amministrativo / Concorsi pubblici a tempo determinato, in the section related to this selection procedure.

**It is the responsibility of each candidate to constantly monitor the Portal and the site to consult the notice page concerning this selection.**

Such notices constitute a formal call for applications and failure to appear at the tests will be tantamount to renunciation, with simultaneous exclusion of the candidate, for whatever reason.

In accordance with the legislation on the protection of personal data, throughout the entire selection procedure, the names of candidates, in the notices published on the institutional website relating to the intermediate stages of the procedure, will be replaced by the **APPLICATION ID CODE unique identification number** (protocol number) assigned by the IT procedure for the submission of online applications (the number identified by the APPLICATION ID is shown in the *Application Summary*; the copy of the application is attached to the application confirmation email sent by the system), except for the final ranking.

Therefore, it is the applicant's responsibility to keep the unique identification number of the application protocol given in the application summary, which they will receive in the e-mail of successful transmission of the application, in order to receive relevant communications. It is also possible to download the Application Summary by accessing one's own application.



## ART. 11

### PREFERRED QUALIFICATIONS

Pursuant to Article 5(4) of Presidential Decree No. 487/1994, in the event of equal qualifications and merit, and in the absence of further benefits provided for by special laws, the order of preference of qualifications is as follows:

- a) persons awarded a medal for military valour and for civil valour, if they have left the service
- b) the mutilated and invalids for service in the public and private sectors;
- c) orphans of the fallen and children of the mutilated, disabled and permanently incapacitated for work as a result of service in the public and private sectors, including children of health professionals, social workers and socio-medical workers who died as a result of the SarsCov-2 infection contracted in the exercise of their activities;
- d) those who have performed meritorious service in any capacity whatsoever, for not less than one year, in the administration holding the competition, where they do not enjoy any other preferential qualification on the grounds of their service;
- e) a greater number of dependent children; f) invalids and civilian amputees not covered by subparagraph (b);
- f) military volunteers of the Armed Forces who have been discharged without demerit at the end of their military service or probation;
- g) athletes who have had sporting employment relationships with military sports groups and the civil corps of the State;
- h) having successfully completed the additional period of further training at the trial office pursuant to Article 50, paragraph 1-quater, of Decree-Law No 90 of 24 June 2014, converted, with amendments, by Law No 114 of 11 August 2014;
- i) having successfully completed the training apprenticeship at the judicial offices pursuant to Article 37(11) of Decree-Law No. 98 of 6 July 2011, converted, with amendments, by Law No. 111 of 15 July 2011, while not being part of the trial office, pursuant to Article 50(1-quinques) of Decree-Law No. 90 of 24 June 2014, converted, with amendments, by Law No. 114 of 11 August 2014;
- j) having successfully completed the internship at judicial offices pursuant to Article 73, paragraph 14, of decree-law no. 69 of 21 June 2013, converted, with amendments, by law no. 98 of 9 August 2013;
- k) holding or having held collaboration appointments conferred by ANPAL Servizi S.p.A., in implementation of the provisions of Article 12, paragraph 3, of Decree-Law no. 4 of 28 January 2019, converted, with amendments, by Law no. 26 of 28 March 2019;
- l) belonging to the least represented gender in the administration announcing the procedure in relation to the qualification for which the candidate is competing, in accordance with the provisions of Article 6;
- m) younger age.

Candidates who have passed the oral test must send, on their own initiative, to the *Director General of the University of Molise Direttore Generale dell'Università degli Studi del Molise - Settore Reclutamento Personale Tecnico-Amministrativo – Via de Sanctis s.n.c. - 86100 Campobasso*, within the mandatory deadline of fifteen days starting from the day after the day on which the candidate took the above-mentioned test, the documents proving the possession of the abovementioned titles of preference, as per art. 5 of the D.P.R. no. 487/1994, already indicated in the application for participation in the selection process.

Such documentation shall not be produced and in any case may not be requested in cases where the administration is already in possession of it or may dispose of it by requesting it from other administrations.



The above-mentioned documents must be received, within the above-mentioned deadlines, by Certified Electronic Mail (PEC) to the address **amministrazione@cert.unimol.it** issued by a PEC operator. In this case, the date of forwarding of the PEC shall be deemed to be the date of sending. The subject of the PEC message must be: **“Titoli di preferenza – Concorso Tecnologo di secondo livello (cod.11/2023): name and last name of the candidate”**.

The above-mentioned certificates must be submitted in one of the following ways:

1. in original;
2. in a certified copy pursuant to Article 18 of Presidential Decree no. 445 of 28/12/2000;
3. in photocopy with a declaration in lieu of affidavit certifying conformity to the original, pursuant to Articles 19 and 47 of Presidential Decree no. 445/2000 and subsequent amendments and additions, made at the foot of the document or attached to it, together with a non-authenticated photocopy of one's identity document;
4. by means of a declaration, signed by the interested party, in lieu of certification pursuant to art. 46 of the aforementioned D.P.R. and/or deed of notoriety pursuant to art. 47 of the aforementioned D.P.R. produced, in the latter case, together with a non-authenticated photocopy of their identity document.

It is specified that, as provided for by Article 15 of Law no. 183 of 12 November 2011, certificates issued by the public administration regarding states, personal qualities and facts, as of 1 January 2012, are valid and usable only in relations between private individuals. In relations with bodies of the public administration and public service providers, certificates and affidavits are always replaced by the declarations pursuant to Articles 46 and 47 or by declarations in lieu of certifications and declarations in lieu of affidavits. It is also specified that medical certificates cannot be self-certified and that false statements and the production or use of false documents are punishable under the criminal code and the special laws on the subject.

I documenti sopra menzionati dovranno pervenire, entro i termini sopra indicati, a mezzo Posta Elettronica Certificata (PEC) all'indirizzo **amministrazione@cert.unimol.it** da un indirizzo di posta elettronica certificata rilasciata da un gestore di PEC. In tal caso fa fede la data di inoltrato della PEC. Il messaggio di PEC dovrà riportare come oggetto: **“Titoli di preferenza – Concorso Categoria C (cod.14/2023): nome e cognome del/della candidato/a”**.

## ART. 12

### RANKING AND APPROVAL OF THE RECORDS

At the end of the examination tests, a merit list will be drawn up in descending order based on the overall marks obtained by each candidate, by summing up the marks obtained in the written test and the ones obtained in the oral test. The marks awarded for qualifications are added to this sum.

For the purposes of drawing up the merit list, the provisions in force regarding the preferred qualifications, as per art. 11 of this notice, will be observed in the event of a tied score. The selection procedure records, together with the general merit list, indicating the winner, with observance of the preferences, are approved, subject to the condition precedent of verification of the requirements for admission to the post, by order of the Director General.

The merit list of the competition is published simultaneously on the InPA portal, on the University Official Notice Board on-line at <http://www.albo.unimol.it> and on the website at <http://www.unimol.it> / Bandi di Gara e Concorsi / Concorsi / Personale Tecnico-Amministrativo / Concorsi pubblici a tempo determinato. From the date of this publication, the deadlines for any appeals will commence.

## ART. 13

### RECRUITMENT INTO SERVICE

The successful candidate shall be invited to enter into an individual fixed-term employment contract, for a period of 36 months, on a full-time basis, in compliance with the provisions of the Collective



Employment Contracts currently in force, as well as with the “*Regolamento di Ateneo per il reclutamento di tecnologi a tempo determinato ai sensi dell’art. 24-bis della legge n. 240/2010*” issued by R.D. no. 882/2022 prot. no. 31077 of 28 July 2022.

The holder of the contract is entitled to the remuneration due to the personnel of category D, economic position D3, of the roles of the technical-administrative staff of the Universities.

The employment relationship is automatically terminated, without the right to notice, at the end of the term indicated in the individual contract, unless it is extended in relation to the needs connected to the research activity as well as to the availability of external economic resources.

In no case may the fixed-term employment relationship be transformed into an employment relationship of indefinite duration. Pursuant to the regulations in force, the Administration shall, within thirty days from the date of recruitment, verify the declarations made by the successful candidate in the application form concerning requirements and qualifications. In the event of false declarations or untrue data, the contract shall not be entered into, or, in the case of relations already established, shall be immediately terminated. Failure to take up employment within the prescribed time limit shall also result in the immediate termination of the employment relationship, except for proven and justified reasons of impediment.

The successful candidate in possession of a qualification obtained abroad, who has declared the submission of the request for equivalence of the qualification to the one referred to in Article 2 of the competition notice, must notify the Ministry of the University and Research of the publication of the ranking list, under penalty of forfeiture, within fifteen days, and send the receipt of said notification, by certified email, to the PEC address [amministrazione@cert.unimol.it](mailto:amministrazione@cert.unimol.it).

#### **ART. 14**

##### **INCOMPATIBILITY**

The employment relationship cannot be cumulated with other subordinate and/or self-employed employment contracts with public or private bodies, nor with similar contracts with this University or with other universities or with private scientific structures, nor with a PhD, research grant or other postgraduate training activity. The position of the technologist on a fixed-term contract is incompatible with the practice of commerce and industry; the position of the technologist on a fixed-term contract on a full-time basis is incompatible with the practice of freelance activities.

For all matters not expressly provided for in this Article, the provisions of Article 53 of Legislative Decree No. 165/2001 shall apply.

#### **ART. 15**

##### **RESPONSABILE DEL PROCEDIMENTO**

Pursuant to Law No. 241/1990, the person in charge of the selection procedure referred to in this notice is Maria Lucia STORTO - HR Department of the University of Molise.

#### **ART. 16**

##### **PROCESSING OF PERSONAL DATA**

The personal data transmitted by candidates with their application will be processed for the purposes of managing the selection procedure and the eventual recruitment process in accordance with Legislative Decree no. 196/2003, Personal Data Protection Code, as well as with the European Data Protection Regulation no. 2016/679 in force since 25 May 2018. The data controller is the Università degli Studi del Molise, in the person of its legal representative pro tempore, domiciled for this purpose in Campobasso, via F. de Sanctis.



## ART. 17

### RIGHT TO ACCESS THE RECORDS

Applicants are guaranteed the right of access to the documentation relating to the selection procedure, in accordance with the relevant regulations in force.

## ART. 18

### FINAL REGULATIONS

For all matters not expressly governed by the present call for applications and by the *"University Regulations for the recruitment of technologists on fixed-term contracts in accordance with art. 24-bis of Law no. 240/2010"*, issued with R.D. no. 882/2022 prot. no. 31077 of 28 July 2022, the general rules on access to public employment and the general rules governing competitive examinations and other forms of recruitment to public employment are valid, as are the rules contained in the Collective Employment Contracts currently in force.

The University of Molise reserves the right, at its sole discretion, to revoke, modify or suspend the present call for applications for financial reasons and/or for reasons of opportunity in the interest of the University and/or for new regulatory provisions or collective employment contracts.

This notice is published on the InPA Portal, available at the following link: <https://www.inpa.gov.it>; on the University Official Notice Board on-line at <http://www.albo.unimol.it>, on the website <http://www.unimol.it> – Bandi di Gara e Concorsi / Concorsi / Personale Tecnico-Amministrativo / Concorsi pubblici a tempo determinato, as well as, in abstract and in English, on the website of the Ministry of Education, Universities and Research (M.U.R.) at <http://bandi.mur.it/> and on the EU website at <http://ec.europa.eu/euraxess>. For any disputes, reference will be made to the Italian text.

**THE DIRECTOR GENERAL**  
**Dott. Valerio BARBIERI**

*(Computer document digitally-signed pursuant to Italian Legislative Decree no. 82/2005, its amendments and related regulations)*

